

2016 Assessment Return - REMINDER Items and Check List

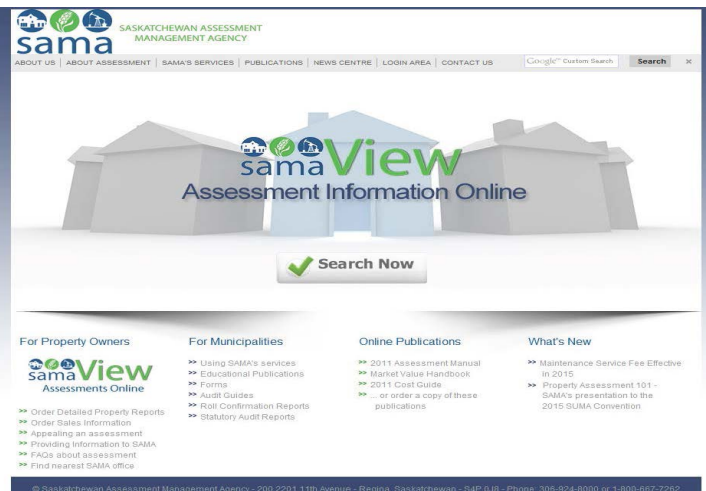
Check ✓	Did You Remember To:
<input type="checkbox"/>	Advertise in The Saskatchewan Gazette (excluding Cities) and record the publish date.
<input type="checkbox"/>	Submit all your Agreements to Adjust Assessment, Question 3, if applicable.
<input type="checkbox"/>	Submit all your Fixed Assessment Agreements (farmland), Question 4, and submit all related bylaws if applicable.
<input type="checkbox"/>	Complete, sign and date your Assessment Return form in <u>INK</u> .
<input type="checkbox"/>	Identify your Assessment Service Provider and Sign and Date on page 1b. for the Primary Audit.
<input type="checkbox"/>	Make a copy of your submitted Assessment Return and keep it on file for the municipal records. Mail the original Assessment Return back to us at : Quality Assurance Division - SAMA 301-2201 11th Avenue Regina, Saskatchewan S4P 0J8

We are always more than happy to provide you with any assistance you may need. However, you may find that reviewing the SAMPLE return form first to be beneficial.

The SAMPLE return form can be found on the website at www.sama.sk.ca under:

For Municipalities > Forms > Roll Confirmation Forms > 2016 Assessment Return > Sample.

If you have any comments, feedback, or questions please contact the Quality Assurance Division and ask to speak to one of the Quality Assurance Roll Examiners Toll Free at 1-800-667-7262 or E-mail us at roll.conf@sama.sk.ca



The screenshot shows the SAMA website interface. At the top, there is a navigation menu with links for 'ABOUT US', 'ABOUT ASSESSMENT', 'SAMA'S SERVICES', 'PUBLICATIONS', 'NEWS CENTRE', 'LOGIN AREA', and 'CONTACT US'. A search bar is located on the right side. The main content area features a large graphic of houses with the 'samaView Assessment Information Online' logo and a 'Search Now' button. Below this, there are four columns of links categorized by user type: 'For Property Owners', 'For Municipalities', 'Online Publications', and 'What's New'. The footer contains the SAMA contact information: '© Saskatchewan Assessment Management Agency - 200 2201 11th Avenue - Regina, Saskatchewan - S4P 0J8 - Phone: 306-924-8000 or 1-800-667-7262'.